

An Apples-to-Apples Comparison of Your Options

Office Setup and Monthly Costs

Expenses	Conventional Office Spaces		MyNextSuite Full-Service Executive Office Solutions	
Monthly Fee	Prices are based on square footage and typically range from \$14 to \$19 per sq. ft.		Full-service spaces range from small interior offices to large window offices and from 108 sq. ft. to 4,300 sq. ft. Starting at \$450	
Flexibility to Downsize or Expand	Not available or limited		Very flexible – conveniently add offices as you grow, or downsize with ease. Conjoined offices available	
Length of Commitment	Two years or more		Flexible with virtual, shared, and shorter commitments available, as-needed and month-to-month too	
Professional Image	Available, but this adds to your setup costs and monthly fees		Included – a sophisticated, prestigious business address, and we post your company logos and signage throughout the facility	
Phone and Internet Services	Setup requires commitment with phone company and entails monthly recurring costs plus an upfront purchase of phone sets.	\$\$\$	Your phone and Internet services are ready when you move in, at no additional cost (includes high speed Internet, Wi-Fi access, phone sets, phone and fax numbers, voice mail, and voice mail to email forwarding).	\$0
IT Support and Value-Added Services	Hiring your own IT staff or outsourcing IT services and travel is a huge expense; plus, you may experience prolonged down time and loss of productivity while waiting for phone service and Internet providers to respond during system outages.	\$\$\$\$	We provide on-site IT support for phone and Internet-related issues at no cost to you. In house IT experts respond to a system outage immediately to minimize downtime. Our IT staff is available to contract for other related tasks at discounted, affordable rates. We also offer an on-site data center for colocation, physical and virtual server hosting and more.	\$0
Maintenance Expenses	Typically, you pay an additional monthly fee of \$5/sq. ft. to include utilities and building maintenance.	\$\$\$\$	All groundskeeping, utilities, janitorial, and maintenance are included.	\$0
Conference Room	You have to set up and furnish your own space, a space that you pay for, even if you don't use it frequently.	\$\$\$\$	Each lease includes privileges to use a fully equipped conference room.	\$0
Staffing	Finding, hiring and training the right assistant takes time and resources. Advertising, interviewing, setting up payroll and insurance, and training—all these tasks take your focus away from your core business.	\$\$\$\$	Front desk reception is provided to you at no additional cost. When you need administrative support, only pay for the time you need, when you need it.	\$0
Furnishings and Supplies	Furnishing your office space, conference room and kitchen with furniture, equipment and all accessories adds up quickly.	\$\$\$\$+	Fully furnished kitchen and break rooms with supplies are provided. Fresh coffee is made daily for you. You have the option for fully furnished offices at a marginal cost per month.	\$0
Security and Access	Available, but this adds to your setup cost and monthly fees	\$\$\$\$	Access control, CCTV surveillance, 24/7 access, fire and security systems are included.	\$0